

RIVERDALE C.U.S.D. #100
9624 256th Street North
Port Byron, IL 61275
Phone: (309) 523-3184 Fax: (309) 523-3550
www.riverdaleschools.org

July, 2018

Re: **School Insight** (Online Registration)

Dear Riverdale Families,

We hope this finds everyone having a great summer so far. We are excited about the many improvements taking place here at school.

Another project that we have been working on for a long time is now ready for use. We are thrilled to announce that you should have received an email in the past few days inviting you to use online registration. Registering your student(s) online will eliminate the need for you to register them in person. If, however, you do not receive an email, please check your spam filter. If you still do not find an email, you will need to physically come to the appropriate school(s) on the scheduled registration dates: July 25th and 26th. We will then be able to get you established to use online registration in the future.

Once you open the email from our Technology Director Jason Dennhardt, inviting you to online registration, you will be able to register, print any required health forms, verify and update information about your child, and pay all fees, including adding to your child's lunch account.

If you have any problems getting started once you have accepted the invitation, you may go to the District Website at www.riverdaleschools.org, and find the instructional video for **School Insight** Online Registration. This video will walk you through the first few steps of getting the process started.

We apologize if you do not receive an email, however, for the safety of your child, we are only allowing online registration for those who were previously established in the District, with active email addresses. Again, if you must come in to register on July 25th or 26th, it will be the last time you will need to do so. We appreciate your cooperation through this process, and are excited to get this up and running. Enjoy the rest of your summer.

Riverdale Administration

Ronald R. Jacobs, Superintendent
Joshua Temple, Elementary School Principal
James Jennings, Middle School Principal
Richard Dwyer, High School Principal