

**Riverdale C.U.S.D. #100
Rock Island County
Regular Board Meeting Minutes
Monday, August 28, 2017**

The Board of Education of Riverdale C.U.S.D. #100 met in the High School Library, 9622 256th Street North, Port Byron, Illinois, for a Regular Meeting.

Call to Order

President Plumb called the meeting to order at 7:04 p.m.

Roll Call

Present: Tim Baldwin, Rick Kessler, Jim Toppert, Tom Walston, President Brian Plumb

Absent: Todd Jackson, Vice President Todd Caves

Public Participation

There was no public participation.

Principal Reports

Reports are attached.

District Enrollment

Superintendent Jacobs reviewed 6th Day Attendance information, and said that attendance is down from last year.

Summer Projects

Superintendent Jacobs commended FBG for getting our buildings clean and ready to start school. He stated that we have received several emails and comments, and that the first couple months have been very successful. He also said that several employees are former students, parents, and a retiree.

Superintendent Jacobs said the middle school gym looks amazing, and the high school boys' locker room turned out even better, with new lockers, and a white board. Bill Mathias has been painting the middle school and high school.

Superintendent Jacobs said that he wants to schedule a Committee of the Whole meeting September 13, or during that week, and would like to have a nice representation of Board attend.

School Funding

Superintendent Jacobs updated the Board on the current status of a new funding formula so GSA can begin flowing.

FOIA

The Illinois Retired Teachers Association requested email addresses of all teachers and administrators.

Consent Agenda

Motion to approve the following as presented:

- Open/Closed Session Minutes, 6/26/17, 7/12/17
- Accounts Payable/Financial Reports
- Personnel, 1-26

Motion (Kessler), Second (Walston) - Roll Call: All Ayes, Motion carried.

Into Closed Session

Motion to go into closed session to discuss the appointment, employment, compensation, discipline, performance, dismissal of specific employees of the public body, contract negotiations, and to review closed session minutes at 7:29 p.m.

Motion (Baldwin), Second (Toppert) - Roll Call: All Ayes, Motion carried.

Out of Closed Session

Motion to come out of closed session at 7:59 p.m.

Motion (Toppert), Second (Walston) - Roll Call: All Ayes, Motion carried.

Tentative Budget

Motion to approve the 2017-18 Tentative Budget as presented, and make it available for public review as required by law.

Motion (Kessler), Second (Toppert) - Roll Call: All Ayes, Motion carried.

RESA Contract

Motion to approve a new three-year contract with the Riverdale Educational Support Association.

Motion (Toppert), Second (Baldwin) - Roll Call: All Ayes, Motion carried.

Personnel

Motion to approve Personnel as presented. *(For approval under Consent Agenda, effective immediately, unless otherwise noted, pending all requirements are met.):*

- David Bills, Retirement as Business Manager, 7/31/17.
- Donna Strobel, resignation as High School Cook, and to continue as substitute, 7/26/17.
- Jennifer Gath, resignation as High School Art Teacher.
- Kyle Rodriguez, resignation as High School Individual/Special Education Paraprofessional, 8/25/17.
- Meghan Haverland, resignation as Speech/Language Pathologist.
- Chris Mitchell, resignation as Varsity Head Baseball Coach, and to continue as a Volunteer.
- Mark Lofgren, resignation as Weight Room Supervisor.
- Andy Cooper, resignation as Asst. Baseball Coach.
- James Ebenroth, verbal resignation as Football Volunteer.
- Deborah Graham, verbal resignation as Bus Aide.
- Dawn Altensey, Middle School Secretary, move to permanent status, 6/26/17.
- James Thompson, Jr., Mechanic, move to permanent status, 7/3/17.
- Amber Peterson, hire as Accounts Payable/Payroll Clerk, on probationary status, 8/7/17.
- Montana Mosel, hire as Cook, effective 8/16/17.
- Kiscena Minter, hire as High School Art Teacher, 8/14/17.
- Melissa Hugart, hire as Middle School Classroom Special Education Paraprofessional, 8/16/17.
- Dana Coers, hire as High School Individual/classroom Special Education Paraprofessional, on probationary status, 8/21/17.
- Deniese Womack, hire as Bus Aide, on probationary status, 8/16/17.
- Amy Mitton, resignation as Fresh/Soph Basketball Coach, and hire as 8th Grade Girls' Basketball Coach.
- Matt McCormick, resignation as 8th Grade Girls' Basketball Coach, and hire as Fresh/Soph Basketball Coach.
- Mallory Gibson, hire as Varsity/Fresh Soph Asst. Basketball Coach.
- Katelyn Temple, hire as Middle School Boys' Basketball and Girls' Basketball/Wrestling Cheerleading Sponsor.

- Mallory Gibson, Brandon Roberts, and Lance Sherman, approve as additional Weight Room Supervisors.
- Eric Henyan, approve as Football Volunteer.
- Brandon Roberts, approve as Bowling Sponsor Volunteer for Jordan Gorgas.
- Tom Walston, approve as Soccer Volunteer.

Closed Session Minutes

Motion for closed session minutes from 1/6/17, 2/27/17, 3/27/17, 4/24/17, 5/22/17, 5/31/17, 6/26/17, meetings to remain closed.

Motion (Kessler), Second (Walston) - Roll Call: All Ayes, Motion carried.

Adjourn

Motion to adjourn the meeting at 8:10 p.m.

Motion (Toppert), Second (Walston) - Roll Call: All Ayes, Motion carried.



Joshua A. Temple, Principal
Riverdale Elementary C.U.S.D. #100
9424 256th St. North Port Byron, IL 61275

Principal's Report
August 28th, 2017

Activities:

- Registration was completed. We experienced a lower mobility rate than in past years. We saw fewer families moving in and fewer moving out also.
- Thank you to 3M for inviting us to their donation day.
- Pre-K screening has been completed. We currently have full classrooms with several families on waiting lists in the case that a position opens up.
- We have begun piloting a new English Language Arts program called Journey's. At least one teacher from each grade level is using the material through the first semester. The staff was impressed with the materials and looked forward to using the new resources.
- The special education staff received an updated training on our Power IEP program.
- The first fire drill was executed at the elementary school last Friday. Maintenance Director Bill Mathias took the opportunity to train the new custodial staff on the procedures and functionality of the fire alarm system. All students and teachers were evacuated and accounted for in less than 4 minutes.

School Improvement

- A follow up training on the ELA pilot program Journeys is set for Sept 20th
- Some special education teachers will be attending Advanced IEP training at the ROE
- Speech/Language Pathologist programming - teletherapy options are being explored to provided services to students with speech related IEPs
- I am looking into replacing the old marquee sign in front of the elementary with new digital signage
- A new large screen monitor was placed in Miss Carbaugh's Special Ed Pre-K classroom
- A Smart Board was purchased and placed in Miss Stearns' special education classroom
- Our Pre-K program again earned a Gold rating from the Illinois State Board of Education. The rating reflects the quality instruction and programming that we have in place at the elementary school. We are privileged to have such a quality program in district. Thank you to the entire Pre-K staff: Cory Skahill, Karlene Olson, Kerry Beckett, Nicole Cato and Jessie Phelps!

Upcoming events:

September 4th - No School

September 8th - AG Day

September 15th - Progress reports

September 29th - Homecoming

October 5th - School pictures

October 10th - Fall fundraiser kick off

October 18th - End of qtr

October 25th-27th - Parent Teacher Conferences



MIDDLE SCHOOL PRINCIPAL'S REPORT

DATE: August, 28 2017
TO: Riverdale Board of Education
FROM: Jim Jennings, Principal
RE: Middle School Activities

• The school year is off to another wonderful start. The students are all getting familiar with their new schedules and new teachers. We kicked the school year off with a Solar Eclipse viewing party last Monday. Teachers and students discussed the eclipse and eclipse safety in class. Mother nature cooperated and students and staff were able to view the eclipse through their eclipse glasses. They were also treated to an eclipse decorated cupcake, Starburst or Milky Way and a Capri Sun. Thank you to the science department and staff for making this a memorable event for the students.

- Chromebooks have been deployed - Teachers have attended additional professional development on google classroom and LanSchool. Together they have created a list of rules and expectations for the students to follow (See Back) and Jason has made a few tweaks to help improve the internet connectability and downloads. Working now on safe transport throughout the day.
- The MS Gym looks brand new!! The floor resurfacing, stain and paint makes the floor look brand new. Bill's paint job has brightened up the gym and gave it a new look.
- Both volleyball teams started off the season with victories over Fulton and Morrison. We have 26 7th graders and 14 8th graders out for Volleyball. Mrs. Seeser and Mrs. Syoen are both very excited about the upcoming season. Home games are played on the following dates 8/31, 9/5, 9/12, and 9/14. PLT is hosting this years conference tournament on 9/23.
- School Pictures are Thursday, October 5th.
- We have a special day planned for this **Friday, September 1st**. A local gentleman named Harvie Harrington, a former professional football player, will be here to speak to our students about discovering your personality and using it to your advantage. You can find more information @ harvicherrington.com and click on Jr.High and HS at the top of the page. He will also take a few minutes after his presentation to speak with our 8th grade athletes about becoming a leader and what it takes to be a team player. That evening will conclude with the Middle School Staff and the PTO hosting the annual Fall Kickoff Tailgate Party. You are all invited to attend. Fun, Food, and Football - This is one of the student's favorite events of the the school year!
- FOR Club is again preparing to make their annual presentation to the MS Student Body. They encourage students to join FOR Club and challenge them to help make a positive change in the their lives, the lives of their peers and family, and/or their school. They will host their annual bump out bullying night at the September 12 game vs. Morrison.
- Professions Development - 21 teachers received CPI (Crisis Prevention) Training. Our BHASED consultant, Cindy Hall, headed up the all day training focusing on: Staying calm, Managing your own response, Setting limits, Handling challenging questions, Prevention of physical confrontation, and Handling Physical Confrontation. 18 teachers received all day instruction on the new SS standards and Problem Based Learning instruction to help implement these new standards. Jason Denhardt did some additional training with google classroom and LanSchool for the MS teachers and staff.
- Visiting Artists are back on Sept. 21 - Manhu - Hailing from the Stone Forest of Yunnan Province in southwestern China. Manhu brings to life the traditions of the Yi people, an ethnic minority group with a rich musical history.

Chromebook Rules and Procedures

1. Chromebooks stay at school and are for school use only.
2. You are responsible for the care and protection of your chromebook. You are financially responsible for any damage that occurs to your chromebook.
3. Chromebooks are leased for the next three years. You will have the opportunity to purchase a chromebook at the end of the three years for a reasonable price.
4. It is recommended that you purchase a protective case to have added protection from possible damages. These can be purchased on-line or at local retailers Size 8 X 11.5
5. Chromebooks must be picked up from your HR Teacher at the beginning of the school day.
6. Chromebooks must be returned to your HR Teacher for charging and storage at the end of each school day.
7. Follow your HR Teachers procedures for retrieving and placing your chromebooks in the charging stations.
8. DO NOT write on or place stickers on the outside of your chromebook
9. DO NOT allow other students to log on to your chromebook
10. Please let a teacher know if you are having problems with your chromebook
11. If you arrive late to school - Stop into your HR Teacher's classroom during the next passing period and ask about retrieving your chromebook.
12. If you leave early from school - Stop into your HR Teacher's classroom during your last passing period and ask about placing it in the charging station.
Or
13. Turn your chromebook into the office when you sign out and ask for it to be returned to your HR Teacher at the end of the day.
14. Chromebooks should NOT be placed on the top shelf of your locker
15. Only use your Chromebook in the classroom when instructed to use it.
16. Know your goal/objective when using the Chromebook
17. "Lower the lid" when the teacher/presenter is talking.
18. Only use your Chromebook in the classroom, at your own desk.
19. Do not change settings or download anything unless instructed to do so.
20. Comments/chat conversations and emails must be school appropriate and connected to the lesson.
21. Only play school or teacher approved games when given permission to play.
22. Take care of your Chromebook.
23. Always have a clean/clear desk-top. Chromebooks must be kept flat on your desktop.
24. Water bottles must stay on the floor.
25. No food or drinks (besides water in a clear bottle) allowed in the classroom.
26. Transition responsibly with your Chromebook.
27. ALWAYS carry your Chromebook with TWO hands (or by the handle) and WALK to and from the cart.



Riverdale High School
9622 256th Street North
Port Byron, IL 61275
(309) 523-3181
Principal: Rick Dwyer
Athletic Director: Guy Dierikx
Guidance Counselor: Jennifer Robinson

Board Report- August 28th

- I am attaching the high school's professional development schedule for your review, along with our SIP focus for 2017-2018. I would like to thank our school improvement members: **Caytie Arnold, Jennifer Robinson, Karen Searl, Cara Guenther, and Mark Lofgren**. We will be meeting twice a month and doing data analysis to determine our strengths and weaknesses in order to continue to make improvements to our school. We will be taking the data collected from the staff and student survey (5 Essentials) to help guide our targets for future school improvements.
- We have received our SAT report for last year's juniors' spring assessment. I am extremely encouraged with the direction we are heading, and I want to personally thank our college prep team: Lacey Dean, Sarah Johnsen, Jim Campbell, Melissa Creen, and Carl White for all their hard work to continually revise and update our curriculum based on each junior class's particular needs. We are heading in the right direction, and I think you can see that based on the ACT scores (attached graph). More importantly, our seniors (last year's juniors) did outstanding on the SAT. We finished with an average score of 1027 (which was above the State average). In addition, out of the 12 public schools in our conference- we had the 2nd highest average score!
- We started out the year with a pep assembly where we were able to celebrate our accomplishments from last year including: last year's academic underclass award winners, IHSA/TRAC award winners, ACT/SAT award winners (2/3 of the senior class received an award), our 4th quarter awards (no tardies, no unexcused absences, no discipline, no library fines, all A's & B's, and no more than 2 excused absences). 80 students out of the senior, junior and sophomore classes qualified for awards. Congratulations go out to **Brooke Smeltzly, Mari Kelly, and Darcie Pilon** for being chosen by the staff as the top 4th quarter student for their respective classes.
- All fall sports have been practicing and preparing for their first events. Our first football game was last Friday at Princeton. Both boys' and girls' golf started the season last week. Soccer and volleyball have both played home games this past week. I am extremely pleased with the number of student-athletes trying out for our high school sports this fall season. Our coaches have all reported healthy numbers, and by all accounts- expectations are high that we will field competitive teams.
- Plans are currently underway for our first pre-game tailgating party during homecoming. We are planning a pulled-pork meal deal, along with numerous games/activities in and around the tennis courts. The plan is to run games from 4:30- 6 pm in advance of the varsity football game. We are hoping to encourage the fans to come out early to enjoy the pre-game festivities after we complete our homecoming parade downtown. Spread the word!
- I am extremely pleased with our teachers' start to the year, and I am greatly anticipating the outstanding team-working atmosphere we will be building with our grade-level team program. It will be a great year to be a RAM!

SIP- Focus for 2017-2018

- ✚ Teachers will be divided into grade level teams. These teams will meet approximately once every month and work on an objective to be finished by the team before the year concludes. SIP time will also be utilized this year for teachers to work on student-growth assessments and other PD opportunities as needed.

Team goals for this year:

- Freshman: 8th period- working on implementing lunch op program effectively to reduce failures in class. Your team is also responsible for planning, organizing, and finding chaperones for the junior spring trip.***
- Sophomore: 8th period- working on implementing lunch op program effectively to reduce failures in class. Your team is also responsible for planning, organizing, and finding chaperones for the junior spring trip.***
- Junior: Develop curriculum and revise as needed based on college test prep- the infusion of Khan Academy this year is VERY IMPORTANT, so I would expect that PD time should include the whole team looking at this web-site and discussing how and what our PREP should look like going forward. Spend team time looking at PSAT materials (Jennifer Robinson be your primary contact on planning). We need to figure out what the NEW SAT looks like and how that will affect our prep time/work.***
- Senior/case managers: Your team is responsible for planning, organizing, and finding chaperones for the senior trip. You need to have all the relevant info (transportation, cost, site, chaperones, etc...) planned and organized before we leave for 1st semester.***

- ✚ An attached SIP calendar is included for reference of planned monthly activities.

- ✚ Overall, we will be working as sub-committees as an extension of our SIP team- I want us to focus our targets on the **big 3 for next year:**

- **Build/Maintain an outstanding incentive program & college test prep program**
- **Build a program for 8th hour that focuses on reducing number of students in 9th and 10th grade from failing**
- **Infuse into 8th hour different learning opportunities for students, including but not limited to: college & career, and respectful interactions & good life-choices (SEL) activities with guest speakers added.**

✚ **Freshman Team:** Boucher, Schipper, Henricksen, **Roberts**, Reece, Sherman

✚ **Sophomore team:** Bowers, Minteer, Houzenga, Vysoky, **Guenther**

✚ **Junior Team:** Campbell, Creen, Dean, Fite, Johnsen, White, S.Hemm

✚ **Senior Team:** Dierikx, Keppy, **Lofgren**, M. Hemm, Kave, **Arnold**

BOLDED member of team are SIP team members and should take a leadership role for each sub-committee team.

Career Day Schedule- October 27th

1. Keynote speaker- 8:10- 8:40- In the gym
2. Session #1- 8:45- 9:15
3. Session #2- 9:20- 9:50
4. Session #3- 9:55- 10:25
5. Session #4- 10:30- 11:00
6. Session #5- 11:05- 11:35
7. PA announcements 11:35-11:45
8. Dismiss from last session no later than 11:45

- Students will select 5 sessions to attend throughout the day
- Presenters will present 4 sessions and have 1 scheduled break
- Presenters will have hospitality area with drinks/snacks during break
- Goal will be to have 18 presenters total- that gives us classrooms with approximately 20-25 students.

Professional Development Schedule 2017-18 *1st Semester*

- TI Full Day- August 14th **Lunch on your own this day*
- **Breakfast at Middle school at 7:30 am.-** Superintendent talk- auditorium
- **HS Library (9-11)-**Welcome back-introductions, teacher packets, list of expectations/procedures, handbook changes, etc...
- (11:00-3:30) teachers work time to prepare for 1st day.

- TI Full Day-August 15th **Lunch on your own this day.*
- (8-11:30) – Library-Continue going through back-to-school packets/handbooks (**Lunch Op updates & SPED talks on kids- new tool for accommodations/modifications**).
- (1-1:45) - Review student growth & evaluation plan- discuss process for all teachers and expectations. Grade level team meetings- begin working on sub-committee goals for each team- divide up responsibilities of team members.
- (6-7:30)- Open House-**I will have food delivered for dinner approximately around 5:00.**

*August 16th- 1 Hour early-out- teachers time to work on their own

1. ½ DAY In-Service-August 18th
 - (11:50-12:45)-MS LUNCHEON & Pictures- immediately after students leave;
 - (1:00- 3:30)-CPR training & other mandated trainings (TBA) until 3:15.
2. ½ DAY SIP-September 20th
 - (1:00-2:30)- Khan Academy overview- Melissa Creen; SIP team meeting- 2:30
 - Mandated training- 2:30-3:15
3. ½ DAY SIP October 4th-
 - (1:00-2:30)- Remind APP/Planbook-Sarah J. and Ami H; SIP team meeting- 2:30
 - Mandated training- 2:30-3:15

4. ½ DAY SIP-October 27th
 - (1:00-2:30)-AVID reading strategies- Vysoky, Kahoot- Myers/Henricksen; SIP meeting- 2:30
 - Team time- organize Junior/Senior trip- 9th and 10th grade- discuss Lunch OP program/changes
5. 1 hour early-out-December 21st
 - Team time- organize Junior/Senior trip- 9th and 10th grade- discuss Lunch OP program/changes

Professional Development Schedule
2nd Semester

1. ½ DAY SIP-March 7th
 - (1:00-2:30)- School Wellness- Caytie Arnold Or Tech training; SIP meeting- 2:30
2. ½ Day SIP- April 18th
 - (1:00- 2:30)- Teacher led PD- Mrs. Schipper- Plickers, Quiz Let Live ; SIP meeting- 2:30
3. TI Full Day- April 30th
 - TBA
4. TI Full Day- May 24th
5. TBA
 - (12:00)- District Retirement Luncheon (catered- noon).

Where are we currently?

